Phrase submission webtool

Guidance on how to submit new ESCom phrases

ESCom Standard Phrases Working Group
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Go to the EuPhraC database

- Go to: [https://www.esdscom.eu/](https://www.esdscom.eu/) → Click on “Overview” → Click on “Browse EuPhraC” OR
- Use the direct link: [http://draft.euphrac.eu/](http://draft.euphrac.eu/)

For submission of a new ES phrase, open <04> Annex to the Extended......
Checking for existing phrases

• As a first step, please use the tool to search the catalogue for identical or similar phrases (for example by searching for key pieces of your phrase proposal)

• If you do not find identical or similar phrases: submit your phrase using the phrase proposal tool

• If you do find similar phrases: consider using the phrase(s) that you found. The wording of these phrases has been considered by several experts and might be worth using in your situation as well

• If you still prefer your own wording: submit a request for your phrase using the phrase proposal tool; include a reference to the existing similar phrases, as well as a justification on why your proposal is needed in addition to the existing phrases
Filtering for existing phrases

Example: you want to submit a new phrase related to general ventilation

Enter search info in the “English” field: “general ventilation”

Enter the section in the “code” field: “04.”

The tool will display a list of existing phrases under the node “04” which contain “general ventilation”
Example: you want to submit a new phrase for worker conditions: “use at low temperatures (below 10 °C)”

Go to the relevant section: <04.02.09>
In the section <04.02.09>, open the relevant subsection:
<04.02.09.02> Contributing scenario controlling worker exposure =>
<04.02.09.02.08> OtherConditionsWorker => =>
<04.02.09.02.08.1001> Temperature => ConditionPhrase

The existing phrases under this subsection are displayed in the screen.
A new screen will pop up; enter information on the phrase proposal in this screen and click on “Send proposal”
Entering information in the phrase proposal screen

- Insert the wording of the new phrase in the field “Phrase proposal”.
- A statement why the phrase is being proposed in the field “Justification/source”; otherwise the proposal cannot be sent. This applies both to EuPhraC and ESCom phrase proposals.
- The relevant ES section(s)
  1 = Title of the Exposure Scenario
  2 = Contributing Scenario
  3 = Exposure Estimation
  4 = Guidance to Downstream User
- XML attributes (optionally, maximum number of 3 attributes); for an overview about the range of attributes, see Annex 1 to this Guidance.
- For section 2 phrases:
  - The relevant target group(s): environment, worker, consumer; otherwise the phrase cannot be submitted
  - The relevant subheader of the contributing scenario (e.g. AFD (Amounts, Frequency, Duration); PC (Product Characteristics), TOM (Technical/Organizational measures); STP (Sewage Treatment Plant); PPE (Personal Protective Equipment); Waste; OOC (Other Operational Conditions); AGPA (Additional Good Practice Advice); a default field “unassigned” has been added in case there is no particular subheader specified.
- Insert your name and your email address.
Tracking the status of your proposal

After clicking “Send proposal”, you will receive an email with a link to an online discussion forum where you can follow the status of your proposal (link: http://euphrac.qualisys.eu/)